

February, 2014

Dear Partner in Education,

On Friday, April 11, 2014 **Luther North College Prep** will hold our annual Spring Auction "A Picnic in the Park" at The Jolly Inn on Irving Park Road in Chicago. We hope you will support our efforts by donating an auction item or becoming a sponsor for our event. Proceeds from the auction will directly benefit Luther North's educational programs.

The annual auction, organized by volunteers representing the school's parents, Board of Trustees, and alumni, is the school's largest fundraiser. The proceeds from this benefit are used to supplement programs at the school and provide financial aid to needy students. The item you donate will enable us to raise funds that will directly impact our students. Students at Luther North College Prep represent a broad cross section of Chicagoland, and most are in need of assistance to attend the school.

Please be sure to include any marketing collateral, brochures, and relevant details about the item you donate so we can accurately describe the item and promote your company to the potential bidders.

The Spring Benefit is a 501(c)(3) entity; your donation is tax deductible to the extent allowed by law.

Please complete one of the enclosed donor forms for each item you donate. We thank you in advance for your support.

Please visit our website at www.luthernorthcollegeprep.org for further details of the event.

Warm regards,

Geri Zych

Geri Zych
Auction Co-Chairperson
volunteer@luthernorth.org
312.576.3962

Teri Casem

Teri Casem
Auction Co-Chairperson
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847.204.0435

Jennifer Keller

Jennifer Keller
Auction Co-Chairperson
volunteer@luthernorth.org

Luther North College Prep Proudly Presents:

A Picnic in the Park

Spring Auction and Dinner Dance

April 11, 2014

6 pm-11:30 pm

Auction Donation Form | Tax ID# 36-3640575 Tax Exempt # E9991-4492-06

DONOR INFORMATION

Donor or Company Name: _____

Type of Business: _____ Phone _____

Address: _____ City _____ Zip _____

Email: _____

Contact Person: _____

Do you wish to be anonymous? Yes ____ No ____

ITEM DESCRIPTION AND VALUE

Please provide a description of the item you are donating: _____

Restrictions/Expiration Date: _____ Estimated Retail Value: \$ _____

SHIPPING INSTRUCTIONS

Please send your items to the school at the address listed below. *We are happy to pick up your item if you are unable to drop it off. Deadline for auction items in hand is March 28, 2014. All donation forms need to be into our office by March 28, 2014 to guarantee inclusion in the Auction Booklet.*

Luther North College Prep

Attn: Auction and Dinner Dance

5700 W Berteau

Chicago, IL 60634

Fax 773.286.0304

Teri Casem (847) 204-0435

Email events@luthernorth.org